**Program Option A: Full-Service COVID-19 Testing Provider (PMG)**

**Program Option B: On-Site Training Testing Provider (PMG)**

**Orientation Worksheet**

*Please review prior to your orientation meeting with PMG.*

1. For school districts and multi-site schools: will testing be available at multiple buildings?
2. At which address(es) will testing occur?
3. How often would you like to test students and/or staff?
	1. Once a week
	2. Twice a week
	3. Two times a month
4. About how many tests do you think need to be performed during each testing window?
5. Which of the following testing models, if any, will work for your school(s)?
	1. Central Location Method: *One designated room/location per building where groups cycle through. Please note that this location must be suitable for social distancing and with proper ventilation*
	2. Rolling Cart Method: *Testers rotate through each classroom (please note this model requires a longer testing window).*
	3. Lunch/Recess Method: *Testers collect samples as students move through the lunch line or out to recess.*
	4. Other
6. Do you need support from PMG to handle testing for symptomatic and exposed individuals?
7. If so, where on-site can they be tested?
8. What is your protocol for positive tests and/or symptomatic individuals?
9. Are your proposed testing locations suitable for social distancing and do they have proper ventilation?
10. Are you able to provide tables, chair, electricity, and/or internet access? *Any of these items can alternatively be procured by PMG if the school is unable or prefers not to provide.*
11. Do you have space to store testing materials? *PMG can also bring the materials on-site every time if necessary. Please note that tests must be stored at room temperature (87 degrees or less) at all times.*
12. What other data would you like to collect about the individuals being tested?
13. Would you like to add your logo to the electronic and paper consent forms?
14. Is there any identification that can be shown by student/staff to confirm their eligibility for testing?
15. How would you like students/staff to be asked about COVID-19 symptoms prior to being tested?
16. Are there any other nearby schools or districts that you can collaborate with to provide shared testing sites?